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Audited Financial Statements

Town of Newcastle, Maine

June 30, 2013



Proven Expertise and Integrity

TOWN OF NEWCASTLE, MAINE

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JUNE 30, 2013

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INDEPENDENT AUDITORS' REPORT

Board of Selectmen
Town of Newcastle
Newcastle, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Newcastle, Maine, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principle generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Newcastle, Maine as of June 30, 2013, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 11 and budgetary comparison information on page 36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Newcastle, Maine's basic financial statements. The combining and individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

RHR Smith & Company

Buxton, Maine
August 27, 2013

**REQUIRED SUPPLEMENTARY INFORMATION
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2013**

(UNAUDITED)

The following management's discussion and analysis of the Town of Newcastle, Maine's financial performance provides an overview of the Town's financial activities for the year ended June 30, 2013. Please read it in conjunction with the Town's financial statements.

Financial Statement Overview

The Town of Newcastle's basic financial statements include the following components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also includes required supplementary information which consists of the general fund budgetary comparison schedule, and other supplementary information which includes combining and other schedules.

Basic Financial Statements

The basic financial statements include financial information in two differing views: the government-wide financial statements and the fund financial statements. These basic financial statements also include the notes to financial statements that explain in more detail certain information in the financial statements and also provide the user with the accounting policies used in the preparation of the financial statements.

Government-Wide Financial Statements

The government-wide financial statements provide a broad view of the Town's operations in a manner that is similar to private businesses. These statements provide both short-term as well as long-term information in regards to the Town's financial position. These financial statements are prepared using the accrual basis of accounting. This measurement focus takes into account all revenues and expenses associated with the fiscal year regardless of when cash is received or paid. The government-wide financial statements include the following two statements:

The Statement of Net Position – this statement presents *all* of the government's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference being reported as net position.

The Statement of Activities – this statement presents information that shows how the government's net position changed during the period. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

Both of the above mentioned financial statements have one column for the Town's one type of activity. The type of activity presented for the Town of Newcastle is:

- *Governmental activities* – The activities in this section are mostly supported by taxes and intergovernmental revenues (federal and state grants). All of the Town's basic services are reported in governmental activities, which include general government, public safety, health and sanitation, public works, education, and other unclassified.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Newcastle, like other local governments uses fund accounting to ensure and demonstrate compliance with financial related legal requirements. All of the funds of the Town of Newcastle are categorized as one fund type: governmental funds.

Governmental funds: All of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources. They also focus on the balance of spendable resources available at the end of the fiscal year. Such information will be useful in evaluating the government's near-term financing requirements. This approach is known as the current financial resources measurement focus and the modified accrual basis of accounting. Under this approach revenues are recorded when cash is received or when susceptible to accrual. Expenditures are recorded when liabilities are incurred and due. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town of Newcastle presents two columns in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances. The Town's major governmental fund is the general fund. All other

funds are shown as nonmajor and are combined in the “All Nonmajor Funds” column on these statements.

The general fund is the only fund for which the Town legally adopted a budget. The Budgetary Comparison Schedule–Budgetary Basis–Budget and Actual–General Fund provides a comparison of the original and final budget and the actual expenditures for the current year.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements. The Notes to Financial Statements can be found following the Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities.

Required Supplementary Information

The basic financial statements are followed by a section of required supplementary information, which includes a Budgetary Comparison Schedule – Budgetary Basis – Budget and Actual – General Fund.

Other Supplementary Information

Other supplementary information follows the required supplementary information. These combining and other schedules provide information in regards to nonmajor funds, capital asset activity and other detailed budgetary information for the general fund.

Government-Wide Financial Analysis

Our analysis below focuses on the net position, and changes in net position of the Town's governmental activities. The Town's total net position increased by \$182,777 from \$2.38 million to \$2.56 million.

Unrestricted net position - the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements - increased to a balance of \$309,690.

Table 1
Town of Newcastle, Maine
Net Position
June 30,

	2013	2012
Assets:		
Current and Other Assets	\$ 673,251	\$ 642,035
Capital Assets	3,282,904	3,246,818
Total Assets	<u>3,956,155</u>	<u>3,877,473</u>
Liabilities:		
Current Liabilities	263,818	207,768
Long-term Debt Outstanding	1,067,961	1,236,869
Total Liabilities	<u>1,331,779</u>	<u>1,444,637</u>
Deferred Inflows of Resources:		
Prepaid taxes	60,811	63,428
Total Deferred Inflows of Resources	<u>60,811</u>	<u>63,428</u>
Net Position:		
Invested in Capital Assets, Net of Related Debt	1,995,660	1,815,607
Restricted:		
General fund	88,867	204,318
Capital project funds	55,653	38,000
Permanent funds	113,695	113,695
Unrestricted	309,690	209,168
Total Net Position	<u><u>\$ 2,563,565</u></u>	<u><u>\$ 2,380,788</u></u>

Revenues and Expenses

Revenues for the Town's governmental activities increased by 512.84%, while total expenses decreased by 0.66%. The major increase in revenues was due to the effects of a timing difference in commitment of taxes in fiscal year 2011. Expenses declined across nearly all the categories partially offset by increases in public safety, education and unclassified.

Table 2
Town of Newcastle, Maine
Change in Net Position
For the years ended June 30,

	<u>2013</u>	<u>2012</u>
Revenues		
<i>Program Revenues:</i>		
Charges for services	\$ 39,510	\$ 41,282
Operating grants & contributions	40,069	56,668
<i>General Revenues:</i>		
Property taxes	3,685,227	1,070
Excise taxes	300,872	303,136
Grants and contributions not restricted to specific programs	221,858	201,328
Miscellaneous	64,061	106,587
Total Revenue	<u>4,351,597</u>	<u>710,071</u>
Expenses		
General government	351,647	361,939
Public safety	195,214	180,378
Health and sanitation	109,167	113,004
Public works	324,452	412,245
County tax	311,500	318,583
Education	2,659,822	2,650,735
Interest on long-term debt	50,982	55,775
Capital outlay	-	39,812
Unclassified	166,036	63,964
Total Expenses	<u>4,168,820</u>	<u>4,196,435</u>
Change in Net Position	182,777	(3,486,364)
Net Position - July 1	<u>2,380,788</u>	<u>5,867,152</u>
Net Position - June 30	<u><u>\$ 2,563,565</u></u>	<u><u>\$ 2,380,788</u></u>

Financial Analysis of the Town's Fund Statements

Governmental funds: The financial reporting focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information may be useful in assessing the Town's financial requirements. In particular, unassigned fund balance may serve as a useful measure of a government's financial position at the end of the year, and the net resources available for spending.

Table 3
Town of Newcastle, Maine
Fund Balances - Governmental Funds
June 30,

	<u>2013</u>	<u>2012</u>
General Fund:		
Nonspendable	\$ 2,601	\$ 500
Restricted	88,867	204,318
Unassigned	14,977	(65,187)
Total General Fund	<u>\$ 106,445</u>	<u>\$ 139,631</u>
Nonmajor Funds:		
Special Revenue Funds:		
Assigned	\$ 22,005	\$ -
Capital Project Funds:		
Restricted	55,653	38,000
Assigned	33,329	39,126
Permanent Funds:		
Restricted	113,695	113,695
Assigned	49,467	56,107
Unassigned	(916)	(916)
Total Nonmajor Funds	<u>\$ 273,233</u>	<u>\$ 246,012</u>

The general fund total fund balance decreased by \$33,186 from the prior fiscal period. The non-major fund balances increased by \$27,221 over the prior fiscal period.

Budgetary Highlights

There was no significant difference between the original and final budget for the general fund. However, adjustments to the original budget include use of restricted fund balances, special town meetings and applied receipts.

The general fund actual revenues exceeded the budget by \$47,300. This was mainly a result of excise taxes and miscellaneous revenues being received over budget.

The general fund actual expenditures were under budget by \$123,832. Education and unclassified expenses were lower than anticipated, partially offset by higher than anticipated expenses in capital outlay.

Capital Asset and Long-Term Debt Administration

Capital Assets

As of June 30, 2013, the net book value of capital assets recorded by the Town increased by \$34,971 over the prior fiscal year. The increase is the result of current year additions of \$154,743 less current year depreciation expense of \$119,772.

Table 4
Town of Newcastle, Maine
Capital Assets (Net of Depreciation)
June 30,

	2013	2012 (Restated)
Land and improvements	\$ 131,165	\$ 131,165
Buildings and improvements	591,175	613,829
Equipment & vehicles	593,621	547,354
Infrastructure	<u>1,966,943</u>	<u>1,955,585</u>
Total	<u><u>\$ 3,282,904</u></u>	<u><u>\$ 3,247,933</u></u>

Debt

At June 30, 2013, the Town had notes outstanding in the amount of \$1,220,540 versus \$1,419,831 last year. Other obligations include capital leases payable. Refer to Note 5 of Notes to Financial Statements.

Currently Known Facts, Decisions, or Conditions

Economic Factors and Next Year's Budgets and Rates

The Town's unassigned fund balance is below a level sufficient to sustain government operations for a period of approximately two months, however the Town maintains reserves for future operations, capital and program needs. The Town is working to rebuild unassigned fund balance to a sufficient level.

To further promote and ensure the financial well-being and fiscal stability of the Town, Newcastle adopted a Fund Balance Policy in October of 2008. The Town's management designed the policy around maintaining an appropriate level of Unassigned Fund Balance with the intent to reduce the need for borrowing, protect and enhance the Town's Bond Rating and to provide the funds necessary to meet the Town's near-term operating obligations. The policy requires that a surplus minimum be maintained equal to 1/12th or 8% of the Town's General Fund Budget, but not to exceed 15%. At June 30, 2013, the Town maintained balances below the minimum level. The policy also includes a provision for the suggested utilization of excess funds on additional capital improvement needs and tax rate stabilization or reduction purposes.

Contacting the Town's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Office at 4 Pump Street, P.O. Box 386, Newcastle, Maine 04553-0386.

TOWN OF NEWCASTLE, MAINE

STATEMENT OF NET POSITION
JUNE 30, 2013

	Governmental Activities
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 290,072
Investments	180,562
Accounts receivable (net of allowance for uncollectibles):	
Taxes	7,788
Liens	192,228
Tax acquired property	2,601
Other	-
Total current assets	<u>673,251</u>
Noncurrent assets:	
Capital assets:	
Land and other assets not being depreciated	131,165
Infrastructure, buildings and vehicles net of accumulated depreciation	3,151,739
Total noncurrent assets	<u>3,282,904</u>
TOTAL ASSETS	<u>\$ 3,956,155</u>
LIABILITIES	
Current liabilities:	
Accounts payable	\$ 39,873
Accrued payroll liabilities	445
Due to other governments	4,217
Current portion of long-term obligations	219,283
Total current liabilities	<u>263,818</u>
Noncurrent liabilities:	
Noncurrent portion of long-term obligations:	
Notes payable	1,017,726
Capital leases payable	50,235
Total noncurrent liabilities	<u>1,067,961</u>
TOTAL LIABILITIES	<u>1,331,779</u>
DEFERRED INFLOWS OF RESOURCES	
Prepaid taxes	60,811
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>60,811</u>
NET POSITION	
Invested in capital assets, net of related debt	1,995,660
Restricted:	
General Fund	88,867
Capital project funds	55,653
Permanent funds	113,695
Unrestricted	309,690
TOTAL NET POSITION	<u>2,563,565</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u>\$ 3,956,155</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue & Changes in Net Position
		Charges for Services	Operating Grants & Contributions	Capital Grants & Contributions	Governmental Activities
Governmental activities:					
General government	\$ 351,647	\$ 39,510	\$ -	\$ -	\$ (312,137)
Public safety	195,214	-	-	-	(195,214)
Health and sanitation	109,167	-	-	-	(109,167)
Public works	324,452	-	40,069	-	(284,383)
County tax	311,500	-	-	-	(311,500)
Education	2,659,822	-	-	-	(2,659,822)
Interest on long-term debt	50,982	-	-	-	(50,982)
Unclassified	166,036	-	-	-	(166,036)
Total government	<u>\$ 4,168,820</u>	<u>\$ 39,510</u>	<u>\$ 40,069</u>	<u>\$ -</u>	<u>(4,089,241)</u>

STATEMENT B (CONTINUED)
TOWN OF NEWCASTLE, MAINE

STATEMENT OF ACTIVITIES (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013

	<u>Governmental Activities</u>
Changes in net position:	
Net (expense) revenue	<u>(4,089,241)</u>
General revenues:	
Taxes:	
Property taxes, levied for general purposes	3,685,227
Excise taxes	300,872
Grants and contributions not restricted to specific programs	221,858
Miscellaneous	<u>64,061</u>
Total general revenues	<u>4,272,018</u>
Change in net assets	182,777
NET POSITION - JULY 1 RESTATED	<u>2,380,788</u>
NET POSITION - JUNE 30	<u><u>\$ 2,563,565</u></u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2013

	General Fund	All Nonmajor Funds	Totals
ASSETS			
Cash and cash equivalents	\$ 260,786	\$ 29,286	\$ 290,072
Investments	-	180,562	180,562
Receivables (net of allowance for uncollectibles):			
Taxes	7,788	-	7,788
Liens	192,228	-	192,228
Other	-	-	-
Tax acquired property	2,601	-	2,601
Due from other funds	9,869	73,254	83,123
TOTAL ASSETS	<u>\$ 473,272</u>	<u>\$ 283,102</u>	<u>\$ 756,374</u>
LIABILITIES			
Accounts payable	\$ 39,873	\$ -	\$ 39,873
Accrued payroll liabilities	445	-	445
Due to other governments	4,217	-	4,217
Due to other funds	73,254	9,869	83,123
TOTAL LIABILITIES	<u>117,789</u>	<u>9,869</u>	<u>127,658</u>
DEFERRED INFLOWS OF RESOURCES			
Prepaid taxes	60,811	-	60,811
Deferred tax revenues	188,227	-	188,227
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>249,038</u>	<u>-</u>	<u>249,038</u>
FUND BALANCES			
Nonspendable	2,601	-	2,601
Restricted	88,867	169,348	258,215
Committed	-	-	-
Assigned	-	104,801	104,801
Unassigned	14,977	(916)	14,061
TOTAL FUND BALANCES	<u>106,445</u>	<u>273,233</u>	<u>379,678</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 473,272</u>	<u>\$ 283,102</u>	<u>\$ 756,374</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2013

	Total Governmental Funds
Total Fund Balances	\$ 379,678
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation	3,282,904
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above:	
Taxes and liens receivable	188,227
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:	
Notes payable	(1,220,540)
Capital leases payable	<u>(66,704)</u>
Net position of governmental activities	<u><u>\$ 2,563,565</u></u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

	General Fund	All Nonmajor Funds	Totals
REVENUES			
Taxes:			
Property taxes	\$ 3,672,803	\$ -	\$ 3,672,803
Excise taxes	300,872	-	300,872
Intergovernmental	261,927	-	261,927
Charges for services	39,510	-	39,510
Miscellaneous revenues	49,286	18,510	67,796
TOTAL REVENUES	<u>4,324,398</u>	<u>18,510</u>	<u>4,342,908</u>
EXPENDITURES			
Current:			
General government	338,497	-	338,497
Public safety	153,327	-	153,327
Health and sanitation	109,167	-	109,167
Public works	245,627	-	245,627
County tax	311,500	-	311,500
Education	2,659,822	-	2,659,822
Unclassified	57,612	108,178	165,790
Debt service:			
Principal	199,291	-	199,291
Interest	50,982	-	50,982
Capital outlay	19,023	95,847	114,870
TOTAL EXPENDITURES	<u>4,144,848</u>	<u>204,025</u>	<u>4,348,873</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	<u>179,550</u>	<u>(185,515)</u>	<u>(5,965)</u>
OTHER FINANCING SOURCES (USES)			
Operating transfers in	3,660	216,396	220,056
Operating transfers (out)	(216,396)	(3,660)	(220,056)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(212,736)</u>	<u>212,736</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	(33,186)	27,221	(5,965)
FUND BALANCES - JANUARY 1	<u>139,631</u>	<u>246,012</u>	<u>385,643</u>
FUND BALANCES - JUNE 30	<u>\$ 106,445</u>	<u>\$ 273,233</u>	<u>\$ 379,678</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
 STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2013

Net change in fund balances - total governmental funds (Statement E)	<u>\$ (5,965)</u>
Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocated those expenditures over the life of the assets:	
Capital asset purchases	154,743
Capital asset disposals	-
Depreciation expense	<u>(119,772)</u>
	<u>34,971</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported.	
Deferred revenues	(3,735)
Taxes and liens receivable	<u>12,424</u>
Debt proceeds provide current financial resources to governmental funds, but long-term liabilities in the Statement of Net Position.	
	<u>(58,896)</u>
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position	
	<u>203,978</u>
Change in net position of governmental activities (Statement B)	<u><u>\$ 182,777</u></u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Town of Newcastle was incorporated under the laws of the State of Maine. The Town operates under the selectmen-town manager form of government and provides the following services: general government, public safety, health and sanitation, public works, education, and other unclassified.

The Town's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. Although the Town has the option to apply FASB pronouncements issued after that date to its business-type activities and enterprise funds, the Town has chosen not to do so.

The Town's combined financial statements include all accounts and all operations of the Town. We have determined that the Town has no component units as described in GASB Statement No. 14 and amended by GASB Statement No. 39.

Government-Wide and Fund Financial Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds).

In the government-wide Statement of Net Position, the governmental activities columns are (a) presented on a consolidated basis by column, and (b) are reported on a full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts - invested in capital assets, net of related debt; restricted net position; and unrestricted net position. The Town first utilizes restricted resources to finance qualifying activities.

Both the government-wide and fund financial statements categorize primary activities as governmental. The Town categorizes all activities of the entity as governmental.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions (general government, public safety, etc.). The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, miscellaneous revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. For the most part, the interfund activity has been eliminated from these government-wide financial statements.

The net costs (by function) are normally covered by general revenue (taxes, certain intergovernmental revenues and charges for services, etc.).

The Town does not allocate indirect costs. All costs are charged directly to the corresponding department.

The government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

Measurement Focus - Basic Financial Statements & Fund Financial Statements

The financial transactions of the Town are reported in the individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements. Both fiduciary funds and component units that are fiduciary in nature have been excluded from these financial statements.

The following fund types are used by the Town:

1. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

- a. The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- b. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
- c. Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.
- d. Permanent Funds are used to account for assets held by the Town that are legally restricted pursuant to Title 30-A, §5653 of the Maine State Statutes, as amended, and unless otherwise specified, only earnings, and not principal, may be used for purposes that benefit the Town or its citizenry. The Town's policy for authorizing and spending investment income follows State statutes.

The emphasis in fund financial statements is on the major funds in governmental activities categories. Non-major funds by category are summarized into a single column, GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenses of either the fund category or the governmental and enterprise combined) for the determination of major funds. The nonmajor funds are combined in one column in the fund financial statements.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

1. Accrual

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual

The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

Budget

The Town's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles.

The following procedures are followed in establishing budgetary data reflected in the financial statements:

1. Early in the second half of the year the Town prepares a budget for the fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them.
2. A meeting of the inhabitants of the Town was called for the purpose of adopting the proposed budget after public notice of the meeting was given.
3. The budget was adopted subsequent to passage by the inhabitants of the Town.
4. The Town does not adopt budgets for Special Revenue Funds.

Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. The Town's investment policy requires collateralization of accounts and deposits only when exceeding an amount equal to 25% of capital, surplus and undivided profits as defined in M.S.R.A 30-A § 5706.

It is the Town's policy to value investments at fair value. None of the Town's investments are reported at amortized cost. The Town Treasurer is authorized by State Statutes to invest all excess funds in the following:

- Obligations of the U.S. Government, its agencies and instrumentalities.
- Certificates of deposits and other evidences of deposits at banks, savings and loan associations.
- Prime bankers acceptances
- Prime commercial papers
- Repurchase agreements whose underlying collateral consist of the foregoing

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- Money market mutual funds whose portfolios consist of the foregoing

It is the policy of the Town of Newcastle Maine to invest public funds in a manner in which will provide safety of principal with a market rate of return while meeting the daily cash flow demands of the town, and conforming to all state and local statutes governing the investment of public funds.

Inventories

Inventories of supplies are considered to be expenditures at the time of purchase and are not included in the general fund balance sheet.

Transactions Between Funds

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of the Governmental Funds.

Allowance for Uncollectible Accounts

The allowance for uncollectible accounts is estimated to be \$0 as of June 30, 2013.

Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Infrastructure such as streets, traffic signals, and signs are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the estimated useful lives.

The assets are valued at historical cost when available and estimated historical cost where actual invoices or budgetary data was unavailable. Donated fixed assets are valued at their estimated fair market value on the date received. All retirements have been recorded by eliminating the net carrying values.

Infrastructure assets include roads, bridges, underground pipe (other than related to independently owned utilities), traffic signals, etc. These infrastructure assets are likely to be the largest asset class of the Town. The Town has not retroactively recorded infrastructure.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Estimated useful lives are as follows:

Buildings	20 - 50 years
Infrastructure	50 - 100 years
Machinery and equipment	3 - 50 years
Vehicles	3 - 25 years

Long-term Obligations

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources is reported as liabilities in government-wide statements. The long-term debt consists primarily of notes payable and capital leases payable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary fund is the same in the fund statements as it is in the government-wide statements.

Net Position

Net position represents the difference between all other elements in a statement of financial position. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on its use either through enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or restricted net position.

Fund Balance

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – nonspendable, restricted, committed, assigned and unassigned.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Nonspendable – This includes amounts that cannot be spent either because they are not in spendable form or because they are legally or contractually required to be maintained intact.

Restricted – This includes amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – This includes amounts that can be used only for specific purposes determined by a formal action of the inhabitants of the Town. The inhabitants of the Town through Town meetings are the highest level of decision-making authority of the Town. Commitments may be established, modified, or rescinded only through a Town meeting vote.

Assigned – This includes amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. The authority for assigning fund balance is expressed by the Board of Selectmen.

Unassigned – This includes all other spendable amounts. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Town meeting vote has provided otherwise in its commitment or assignment actions.

The Town is in the process of updating a set of financial policies to guide the financial operation of the Town. Included in the policies will be guidelines for accumulating and maintaining an operating position in certain budgeted governmental funds such that annual expenditures shall not exceed annual resources, including fund balances. Other funds shall be fully self-supporting to the extent that the fund balance or retained earnings of each fund shall be zero or greater.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition - Property Taxes - Modified Accrual Basis

The Town's property tax for the upcoming fiscal year was levied July 9, 2012 on the assessed value listed as of April 1, 2012, for all real and personal property located in the Town. Taxes were due on August 31, 2012 and March 31, 2013. Interest on unpaid taxes commenced on September 1, 2012 and April 1, 2013, at 6.0% per annum.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. The remaining receivables have been recorded as deferred revenues.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$33,023 for the year ended June 30, 2013.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Program Revenues

Program revenues include all directly related income items applicable to a particular program (grant income/expenses).

Encumbrance Accounting

Encumbrances are not liabilities and, therefore, are not recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end. The Town does not utilize encumbrance accounting for its general fund.

Use of Estimates

During the preparation of the Town's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets, liabilities, and disclosure of contingent items as of the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results may differ from these estimates.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 2 – DEPOSITS AND INVESTMENTS

The Town's investment policies, which follow state statutes, require that all investments be made considering the safe and sound investment of principal and preservation of capital in the overall portfolio, maintenance of sufficient liquidity to meet day-to-day operations and other cash requirements and maximization of income, within established investment risk guidelines, with consistent cash flows throughout the budgetary cycle. These investment policies apply to all Town funds.

Deposits:

Custodial credit risk for deposits is the risk that, in the event of a failure of a depository financial institution, the Town will not be able to recover its deposits. The Town does not have a policy covering custodial credit risk for deposits. However, the Town maintains deposits in qualifying financial institutions that are a member of the FDIC or NCUSIF as defined in Title 30-A, Section 5706 of the Maine Revised Statutes. At June 30, 2013, the Town's deposits of \$290,072 were comprised of deposits of \$299,143. Of these bank deposits, \$250,000 was insured by federal depository insurance and consequently was not exposed to custodial credit risk. The remaining bank deposits of \$49,143 were uncollateralized and uninsured.

<u>Account Type</u>	<u>Bank Balance</u>
Checking accounts	\$ 281,341
Money market accounts	17,802
	<u>\$ 299,143</u>

Investments:

Custodial credit risk for investments is that, in the event of failure of the counterparty, the Town will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. Currently, the Town does not have a policy for custodial credit risk for investments.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

At June 30, 2013, the Town had the following investments and maturities:

<u>Account Type</u>	<u>Fair Value</u>	<u>Not Applicable</u>	<u>Less than 1 Year</u>	<u>1-5 Years</u>
Money market funds	\$ 70,733	\$ 70,733	\$ -	\$ -
Mutual Funds - Equity	8,658	8,658		
Mutual Funds - Fixed income	84,544	84,544		
Mortgage REIT	16,627	16,627	-	-
	<u>\$ 180,562</u>	<u>\$ 180,562</u>	<u>\$ -</u>	<u>\$ -</u>

In accordance with its investment policy, the Town seeks to minimize custodial credit risk by doing business with authorized institutions, depositories and broker/dealers. As such, the Town's investments of \$180,562 were fully covered by the Securities Investor Protection Corporation (SIPC).

Credit risk – Statutes for the State of Maine authorize the Town to invest in obligations of the U.S. Treasury, agencies and instrumentalities, other states and Canada, provided such securities are rated within the three highest grades by an approved rating service of the State of Maine, corporate stocks and bonds within statutory limits, financial institutions, mutual funds and repurchase agreements. The Town does not have an investment policy on credit risk.

Interest rate risk – is the risk that changes in interest rates will adversely affect the fair value of an investment. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from fluctuations in interest rates.

NOTE 3 – INTERFUND RECEIVABLES AND PAYABLES

Interfund balances at June 30, 2013 consisted of the following individual fund receivables and payables.

	<u>Receivables (Due from)</u>	<u>Payables (Due to)</u>
General fund	\$ 9,869	\$ 73,254
Special revenue funds	10,805	284
Capital project funds	55,843	-
Permanent funds	6,606	9,585
	<u>\$ 83,123</u>	<u>\$ 83,123</u>

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 4 - CAPITAL ASSETS

The following is a summary of changes in capital assets at June 30, 2013:

	Balance, 7/1/12	Additions	Disposals	Balance, 6/30/13
<u>Governmental activities</u>				
Non-depreciated assets:				
Land	\$ 131,165	\$ -	\$ -	\$ 131,165
	<u>131,165</u>	<u>-</u>	<u>-</u>	<u>131,165</u>
Depreciated assets:				
Buildings and improvements	823,321	-	-	823,321
Equipment & vehicles	910,113	78,896	-	989,009
Infrastructure	3,550,919	75,847	-	3,626,766
	<u>5,284,353</u>	<u>154,743</u>	<u>-</u>	<u>5,439,096</u>
Less: accumulated depreciation	<u>(2,167,585)</u>	<u>(119,772)</u>	<u>-</u>	<u>(2,287,357)</u>
	<u>3,116,768</u>	<u>34,971</u>	<u>-</u>	<u>3,151,739</u>
Net capital assets	<u>\$ 3,247,933</u>	<u>\$ 34,971</u>	<u>\$ -</u>	<u>\$ 3,282,904</u>
<u>Current year depreciation:</u>				
General government				\$ 13,150
Public safety				41,887
Public works				64,489
Recreation				246
Total depreciation expense				<u>\$ 119,772</u>

NOTE 5 – LONG-TERM DEBT

The following is a summary of changes in the general long-term debt for the year ended June 30, 2013:

	Balance, 7/1/12	Additions	Deletions	Balance, 6/30/13	Current Portion
Notes payable	\$ 1,419,831	\$ -	\$ (199,291)	\$ 1,220,540	\$ 202,814
Capital leases payable	11,380	58,896	(3,572)	66,704	16,469
	<u>\$ 1,431,211</u>	<u>\$ 58,896</u>	<u>\$ (202,863)</u>	<u>\$ 1,287,244</u>	<u>\$ 219,283</u>

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 5 – LONG-TERM DEBT (CONTINUED)

The following is a summary of the outstanding bonds payable:

Note payable to Damariscotta Bank and Trust for roads. Annual principal payments of \$19,800 plus interest at a rate of 4.24% per annum. Maturity in August of 2019.	\$ 136,575
Note payable to Damariscotta Bank and Trust for roads. Monthly payments of \$16,418. Interest is charged at a rate of 3.970% per annum. Maturity in December of 2017.	807,770
Note payable to Damariscotta Bank and Trust for a fire truck. Monthly payments of \$2,257. Interest is charged at a rate of 4.190% per annum. Maturity in January of 2027.	<u>276,195</u>
Total notes payable	<u><u>\$ 1,220,540</u></u>

The following is a summary of outstanding bonds and notes principal and interest requirements for the next five fiscal years ending June 30 and the subsequent five year period:

	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2014	\$ 202,814	\$ 46,807	\$ 249,621
2015	210,354	37,516	247,870
2016	218,138	28,890	247,028
2017	226,377	19,791	246,168
2018	133,707	11,257	144,964
2019-2023	142,190	31,933	174,123
2024-2028	86,960	7,184	94,144
	<u>\$ 1,220,540</u>	<u>\$ 183,378</u>	<u>\$ 1,403,918</u>

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 5 – LONG TERM DEBT (CONTINUED)

The following is a summary of leases outstanding as of June 30, 2013:

\$12,495, 2011 capital lease for a copier. The lease is for five years with annual payments of \$2,892 through December 2016. The effective interest rate is 6.00% per annum.

\$58,896, 2013 capital lease for a mini-excavator. The lease is for four years with annual payments of \$15,619 through July 2017. The effective interest rate is 2.92% per annum.

The following is a summary of outstanding capital leases principal and interest requirements for the next five fiscal years ending June 30:

Year Ending June 30:	
2014	\$ 18,511
2015	18,511
2016	19,813
2017	14,463
2018	-
	<u>\$ 71,298</u>
Less: amount representing interest	<u>(4,594)</u>
Present value of minimum lease payments	<u><u>\$ 66,704</u></u>

NOTE 6 – NONSPENDABLE FUND BALANCES

At June 30, 2013, the Town had the following nonspendable fund balances:

Tax acquired property	<u><u>\$ 2,601</u></u>
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NOTE 7 – RESTRICTED FUND BALANCES

At June 30, 2013, the Town had the following restricted fund balances:

Education	\$ 88,867
Capital Project Funds (See Schedule F)	55,653
Permanent Funds (See Schedule H)	113,695
	<u><u>\$ 258,215</u></u>

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 8 – ASSIGNED FUND BALANCES

At June 30, 2013, the Town had the following assigned fund balances:

Special Revenue Funds (See Schedule D)	\$ 22,005
Capital Project Funds (See Schedule F)	33,329
Permanent Funds (See Schedule H)	49,467
	<u>\$ 104,801</u>

NOTE 9 - EXPENDITURES OVER APPROPRIATIONS

The following appropriations were exceeded by actual expenditures:

	<u>Excess</u>
General government	\$ 3,818
Public works	1,782
Debt service - interest	273
Capital outlay	12,715
	<u>\$ 18,588</u>

NOTE 10 – OVERLAPPING DEBT

The Town is contingently liable for its proportionate share of any defaulted debt by entities of which it is a member. At June 30, 2013, the Town's share was approximately:

	<u>Outstanding Debt</u>	<u>Town's Percentage</u>	<u>Total Share</u>
County of Lincoln	\$ 8,395,000	3.81%	<u>\$ 319,850</u>

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 11 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance or participates in a public entity and self-insured risk pool sponsored by the Maine Municipal Association.

Based on the coverage provided by the insurance purchased, the Town is not aware of any material actual or potential claim liabilities which should be recorded as of June 30, 2013. There were no significant reductions in insurance coverage from that of the prior year and amounts of settlements have not exceeded insurance coverage in the past three years.

NOTE 12 - CONTINGENCIES

With regard to pending legal claims or any unasserted claims, it is not feasible at this time to predict or determine their outcome. Management believes, however, that settlement amounts, if any, will not have a material adverse effect on the Town's financial position.

The Town participates in various intergovernmental grant programs which may be subject to future program compliance audits by the grantors or their representatives. Accordingly, the Town's compliance with applicable grant requirement may be established at some future date. The amount, if any, of any liabilities arising from the disallowance of expenditures or ineligibility of grant revenues cannot be determined at this time.

NOTE 13 – DEFICIT FUND BALANCES

The following fund has a deficit fund balance at June 30, 2013:

Whitehouse Cemetery	<u>\$</u> <u>363</u>
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NOTE 14 – RELATED PARTY TRANSACTIONS

The Animal Control Officer and Town Constable for the Town of Newcastle, Maine and the owner of Louis Doe, Inc., a local hardware supplier, are related. The company provides various building and grounds supplies to the Town. During the fiscal year ended June 30, 2012, payments to Louis Doe, Inc. totaled \$303.

TOWN OF NEWCASTLE, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 15 – INTERLOCAL AGREEMENT

As of July 1, 2011, the Town entered into an agreement with the Town of Damariscotta for the purpose of sharing and co-employment of municipal employees to deliver municipal services and/or municipal functions which currently are provided by each town independently of one another. No separate legal or administrative entity has been created by the agreement. The agreement has an initial four-year term, with a renewal option available. Costs are allocated between the parties on a pro-rata basis for all services. The agreement becomes voidable if at any time a request for an appropriation of funds is defeated in a town meeting.

NOTE 16 – SHORT-TERM DEBT

On February 26, 2013, the Town issued a tax anticipation note to provide liquidity for governmental operations financed by property taxes, which are collected in semi-annual payments due August 31 and March 31. The note, a line of credit, allowed principle draws up to \$1,000,000 at 2.54% interest with a maturity date of December 31, 2013. Short-term debt activity for the year ended June 30, 2013, was as follows:

	<u>Balance 7/1/2012</u>	<u>Draws</u>	<u>Repayments</u>	<u>Balance 6/30/2013</u>
Tax anticipation note	\$ -	\$ 300,000	\$ (300,000)	\$ -
Totals	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ (300,000)</u>	<u>\$ -</u>

On June 25, 2013, the note was paid in full.

NOTE 17 – RESTATEMENT

As of July 1, 2012, the capital leases payable and capital assets have been restated by \$12,495. This restatement was done to reflect the addition of a capital lease that was reflected as an operating lease in prior years. The Town's total net position has not changed as of July 1, 2012.

Required Supplementary Information

Required supplementary information includes financial information and disclosures that are required by the Government Accounting Standards Board but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule – Budgetary Basis – Budget and Actual - General Fund

TOWN OF NEWCASTLE, MAINE

BUDGETARY COMPARISON SCHEDULE – BUDGETARY BASIS
 BUDGET AND ACTUAL – GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Positive (Negative)
Budgetary Fund Balance, July 1	\$ 139,631	\$ 139,631	\$ 139,631	\$ -
Resources (Inflows):				
Property taxes	3,682,837	3,682,837	3,672,803	(10,034)
Excise taxes	257,366	257,366	300,872	43,506
Intergovernmental :				
State revenue sharing	110,000	110,000	104,413	(5,587)
Homestead exemption	38,289	38,289	36,218	(2,071)
State education subsidy	-	42,643	42,643	-
FEMA	1,000	1,000	161	(839)
Local road assistance	35,000	35,000	39,908	4,908
Other	44,038	45,338	38,584	(6,754)
Charges for services	31,125	31,125	39,510	8,385
Interest on taxes	20,000	20,000	19,450	(550)
Interest income	12,000	12,000	8,143	(3,857)
Miscellaneous revenues	1,500	1,500	21,693	20,193
Bond Proceeds	-	-	-	-
Transfers from other funds	-	3,660	3,660	-
Amounts Available for Appropriation	4,372,786	4,420,389	4,467,689	47,300
Charges to Appropriations (Outflows):				
General government	333,379	334,679	338,497	(3,818)
Public safety	160,443	160,443	153,327	7,116
Health and sanitation	110,780	110,780	109,167	1,613
Public works	243,845	243,845	245,627	(1,782)
County tax	311,500	311,500	311,500	-
Education	2,508,036	2,748,689	2,659,822	88,867
Debt service:				
Principal	199,291	199,291	199,291	-
Interest	50,709	50,709	50,982	(273)
Capital outlay	-	6,308	19,023	(12,715)
Unclassified	98,776	102,436	57,612	44,824
Transfers to other funds	216,396	216,396	216,396	-
Total Charges to Appropriations	4,233,155	4,485,076	4,361,244	123,832
Budgetary Fund Balance, June 30	\$ 139,631	\$ (64,687)	\$ 106,445	\$ 171,132
Utilization of Restricted Fund Balance	\$ -	\$ 204,318	\$ -	\$ (204,318)

See accompanying independent auditors' report and notes to financial statements.

Other Supplementary Information

Other supplementary information includes financial statements and schedules not required by the Government Accounting Standards Board, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

- Schedule of Departmental Operations – General Fund
- Combining Balance Sheet - Nonmajor Governmental Funds
- Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds
- Combining Balance Sheet – Nonmajor Special Revenue Funds
- Combining Schedule of Revenue, Expenditures and Changes in Fund Balances – Nonmajor Special Revenue Funds
- Combining Balance Sheet – Nonmajor Capital Projects Funds
- Combining Schedule of Revenue, Expenditures and Changes in Fund Balances – Nonmajor Capital Project Funds
- Combining Balance Sheet – Nonmajor Permanent Funds
- Combining Schedule of Revenue, Expenditures and Changes in Fund Balances – Nonmajor Permanent Funds
- Schedule of General Capital Assets by Function
- Schedule of Changes in General Capital Assets by Function

TOWN OF NEWCASTLE, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
General government					
Town Administrator	\$ 79,775	\$ -	\$ 79,775	\$ 83,422	\$ (3,647)
Town Clerk/ Tax Coll / Etc	46,768	-	46,768	45,094	1,674
Deputies	30,953	-	30,953	29,430	1,523
Code Enforcement	11,100	-	11,100	10,440	660
Payroll taxes	19,500	-	19,500	20,694	(1,194)
Selectmen	7,500	-	7,500	7,500	-
Assessing agent	18,000	-	18,000	17,000	1,000
Town owned buildings	27,776	-	27,776	29,422	(1,646)
Planning board	960	-	960	1,047	(87)
Election workers	1,622	-	1,622	924	698
Recording secretary	1,200	-	1,200	545	655
Other administration	88,225	1,300	89,525	92,979	(3,454)
	<u>333,379</u>	<u>1,300</u>	<u>334,679</u>	<u>338,497</u>	<u>(3,818)</u>
Public safety:					
Fire chief	44,127	-	44,127	42,207	1,920
Officers' salary	1,500	-	1,500	1,490	10
Firemen / call pay	17,600	-	17,600	11,550	6,050
Phones	2,200	-	2,200	2,549	(349)
S.C.B.A.	2,800	-	2,800	2,882	(82)
Communications	2,200	-	2,200	1,754	446
Training	3,000	-	3,000	1,556	1,444
Dry hydrant	1,000	-	1,000	1,015	(15)
New equipment	4,500	-	4,500	5,362	(862)
Vehicle maintenance	5,500	-	5,500	5,467	33
Turn out gear	2,500	-	2,500	2,240	260
Insurances	-	-	-	500	(500)
Admin	2,800	-	2,800	3,344	(544)
Vehicles/gas and oil	9,000	-	9,000	6,535	2,465
Animal control officer	3,200	-	3,200	3,306	(106)
Protection	57,566	-	57,566	60,620	(3,054)
Emergency managment	850	-	850	850	-
Health officer	100	-	100	100	-
	<u>160,443</u>	<u>-</u>	<u>160,443</u>	<u>153,327</u>	<u>7,116</u>

TOWN OF NEWCASTLE, MAINE
SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Health and sanitation:					
Septic waste contract	2,300	-	2,300	2,300	-
Transfer Station	101,480	-	101,480	100,783	697
General assistance	7,000	-	7,000	6,084	916
	<u>110,780</u>	<u>-</u>	<u>110,780</u>	<u>109,167</u>	<u>1,613</u>
Public works:					
Snow removal	243,845	-	243,845	245,627	(1,782)
	<u>243,845</u>	<u>-</u>	<u>243,845</u>	<u>245,627</u>	<u>(1,782)</u>
County tax	<u>311,500</u>	<u>-</u>	<u>311,500</u>	<u>311,500</u>	<u>-</u>
Education:					
Elementary education	1,654,724	-	1,654,724	1,654,724	-
Secondary education	847,334	240,653	1,087,987	999,120	88,867
Adult ed	5,978	-	5,978	5,978	-
	<u>2,508,036</u>	<u>240,653</u>	<u>2,748,689</u>	<u>2,659,822</u>	<u>88,867</u>
Debt Service:					
Principal	199,291	-	199,291	199,291	-
Interest	50,709	-	50,709	50,982	(273)
	<u>250,000</u>	<u>-</u>	<u>250,000</u>	<u>250,273</u>	<u>(273)</u>

TOWN OF NEWCASTLE, MAINE
SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Capital outlay:					
Roads	-	6,308	6,308	19,023	(12,715)
	<u>-</u>	<u>6,308</u>	<u>6,308</u>	<u>19,023</u>	<u>(12,715)</u>
Unclassified:					
Cemeteries	12,935	3,660	16,595	12,985	3,610
Park	850	-	850	305	545
Not for profit and other orgs	41,968	-	41,968	41,968	-
Abatements	10,000	-	10,000	2,354	7,646
Overlay	33,023	-	33,023	-	33,023
	<u>98,776</u>	<u>3,660</u>	<u>102,436</u>	<u>57,612</u>	<u>44,824</u>
Total Expenditures	<u>\$ 4,016,759</u>	<u>\$ 251,921</u>	<u>\$ 4,268,680</u>	<u>\$ 4,144,848</u>	<u>\$ 123,832</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE B

TOWN OF NEWCASTLE, MAINE

COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2013

	Special Revenue Funds	Capital Project Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 11,484	\$ 17,802	\$ -	\$ 29,286
Investments	-	15,337	165,225	180,562
Due from other funds	10,805	55,843	6,606	73,254
TOTAL ASSETS	<u>\$ 22,289</u>	<u>\$ 88,982</u>	<u>\$ 171,831</u>	<u>\$ 283,102</u>
LIABILITIES				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Due to other funds	284	-	9,585	9,869
TOTAL LIABILITIES	<u>284</u>	<u>-</u>	<u>9,585</u>	<u>9,869</u>
FUND BALANCES				
Nonspendable	-	-	-	-
Restricted	-	55,653	113,695	169,348
Committed	-	-	-	-
Assigned	22,005	33,329	49,467	104,801
Unassigned	-	-	(916)	(916)
TOTAL FUND BALANCES	<u>22,005</u>	<u>88,982</u>	<u>162,246</u>	<u>273,233</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 22,289</u>	<u>\$ 88,982</u>	<u>\$ 171,831</u>	<u>\$ 283,102</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE C

TOWN OF NEWCASTLE, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

	Special Revenue Funds	Capital Project Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Investment income, net of unrealized gains/(losses)	\$ -	\$ (226)	\$ (3,080)	\$ (3,306)
Interest income	11	67	-	78
Other	15,458	6,180	100	21,738
TOTAL REVENUES	<u>15,469</u>	<u>6,021</u>	<u>(2,980)</u>	<u>18,510</u>
EXPENDITURES				
Capital outlay	-	95,847	-	95,847
Other	96,360	11,818	-	108,178
EXPENDITURES	<u>96,360</u>	<u>107,665</u>	<u>-</u>	<u>204,025</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(80,891)</u>	<u>(101,644)</u>	<u>(2,980)</u>	<u>(185,515)</u>
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	102,896	113,500	-	216,396
Operating Transfers (Out)	-	-	(3,660)	(3,660)
TOTAL OTHER FINANCING SOURCES (USES)	<u>102,896</u>	<u>113,500</u>	<u>(3,660)</u>	<u>212,736</u>
NET CHANGE IN FUND BALANCES	22,005	11,856	(6,640)	27,221
FUND BALANCES - JULY 1	<u>-</u>	<u>77,126</u>	<u>168,886</u>	<u>246,012</u>
FUND BALANCES - JUNE 30	<u>\$ 22,005</u>	<u>\$ 88,982</u>	<u>\$ 162,246</u>	<u>\$ 273,233</u>

See accompanying independent auditors' report and notes to financial statements.

Special Revenue Funds

Special revenue funds are established to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditures for specific purposes.

TOWN OF NEWCASTLE, MAINE

COMBINING BALANCE SHEET – NONMAJOR SPECIAL REVENUE FUNDS
JUNE 30, 2013

	<u>Interlocal Agreement</u>	<u>Joint Shellfish Account</u>	<u>Totals</u>
ASSETS			
Cash and cash equivalents	\$ -	\$ 11,484	\$ 11,484
Investments	-	-	-
Due from other funds	10,805	-	10,805
TOTAL ASSETS	<u>\$ 10,805</u>	<u>\$ 11,484</u>	<u>\$ 22,289</u>
LIABILITIES			
Accounts payable	\$ -	\$ -	\$ -
Due to other funds	-	284	284
TOTAL LIABILITIES	<u>-</u>	<u>284</u>	<u>284</u>
FUND BALANCES			
Nonspendable	-	-	-
Restricted	-	-	-
Committed	-	-	-
Assigned	10,805	11,200	22,005
Unassigned	-	-	-
TOTAL FUND BALANCES	<u>10,805</u>	<u>11,200</u>	<u>22,005</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 10,805</u>	<u>\$ 11,484</u>	<u>\$ 22,289</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

	<u>Interlocal Agreement</u>	<u>Joint Shellfish Account</u>	<u>Totals</u>
REVENUES			
Interest income	\$ -	\$ 11	\$ 11
Other	-	15,458	15,458
TOTAL REVENUES	<u>-</u>	<u>15,469</u>	<u>15,469</u>
EXPENDITURES			
Capital outlay	-	-	-
Other	92,091	4,269	96,360
TOTAL EXPENDITURES	<u>92,091</u>	<u>4,269</u>	<u>96,360</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(92,091)</u>	<u>11,200</u>	<u>(80,891)</u>
OTHER FINANCING SOURCES (USES)			
Operating Transfers In	102,896	-	102,896
Operating Transfers (Out)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>102,896</u>	<u>-</u>	<u>102,896</u>
NET CHANGE IN FUND BALANCES	10,805	11,200	22,005
FUND BALANCES - JULY 1	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES - JUNE 30	<u>\$ 10,805</u>	<u>\$ 11,200</u>	<u>\$ 22,005</u>

See accompanying independent auditors' report and notes to financial statements.

Capital Project Funds

Capital projects funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary or trust funds.

TOWN OF NEWCASTLE, MAINE

COMBINING BALANCE SHEET – NONMAJOR CAPITAL PROJECT FUNDS
JUNE 30, 2013

	Conservation Town Forest	Road Reserve	Alewives Reserve	Totals
ASSETS				
Cash and cash equivalents	\$ -	\$ -	\$ 17,802	\$ 17,802
Investments	15,337	-	-	15,337
Due from other funds	-	55,653	190	55,843
TOTAL ASSETS	<u>\$ 15,337</u>	<u>\$ 55,653</u>	<u>\$ 17,992</u>	<u>\$ 88,982</u>
LIABILITIES				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Due to other funds	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES				
Nonspendable	-	-	-	-
Restricted	-	55,653	-	55,653
Committed	-	-	-	-
Assigned	15,337	-	17,992	33,329
Unassigned	-	-	-	-
TOTAL FUND BALANCES	<u>15,337</u>	<u>55,653</u>	<u>17,992</u>	<u>88,982</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 15,337</u>	<u>\$ 55,653</u>	<u>\$ 17,992</u>	<u>\$ 88,982</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR CAPITAL PROJECT FUNDS
 FOR THE YEAR ENDED JUNE 30, 2013

	<u>Conservation Town Forest</u>	<u>Road Reserve</u>	<u>Alewives Reserve</u>	<u>Totals</u>
REVENUES				
Investment income, net of unrealized gains/(losses)	\$ (226)	\$ -	\$ -	\$ (226)
Interest income	-	-	67	67
Other	-	-	6,180	6,180
TOTAL REVENUES	<u>(226)</u>	<u>-</u>	<u>6,247</u>	<u>6,021</u>
EXPENDITURES				
Capital outlay	-	95,847	-	95,847
Other	-	-	11,818	11,818
TOTAL EXPENDITURES	<u>-</u>	<u>95,847</u>	<u>11,818</u>	<u>107,665</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(226)</u>	<u>(95,847)</u>	<u>(5,571)</u>	<u>(101,644)</u>
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	-	113,500	-	113,500
Operating Transfers (Out)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>113,500</u>	<u>-</u>	<u>113,500</u>
NET CHANGE IN FUND BALANCES	(226)	17,653	(5,571)	11,856
FUND BALANCES - JULY 1	<u>15,563</u>	<u>38,000</u>	<u>23,563</u>	<u>77,126</u>
FUND BALANCES - JUNE 30	<u>\$ 15,337</u>	<u>\$ 55,653</u>	<u>\$ 17,992</u>	<u>\$ 88,982</u>

See accompanying independent auditors' report and notes to financial statements.

Permanent Funds

Permanent funds are used to account for assets held by the Town of Newcastle, Maine that are legally restricted pursuant to Title 30-A, §5653 of the Maine State Statutes, as amended, and unless otherwise specified, only earnings, and not principal, may be used for purposes that benefit the Town or its citizenry. These funds have been established for various purposes including the provision and/or maintenance of the cemeteries.

TOWN OF NEWCASTLE, MAINE

COMBINING BALANCE SHEET – NONMAJOR PERMANENT FUNDS

JUNE 30, 2013

	C & M Hatch	Sheepscot	Glidden	Pine Knoll	Whitehouse	Lincoln	Worthy Poor	Totals
ASSETS								
Investments	\$ 2,409	\$ 44,590	\$ 16,928	\$ 32,867	\$ 279	\$ 30,335	\$ 37,817	\$ 165,225
Due from other funds	35	-	3,580	2,006	-	985	-	6,606
TOTAL ASSETS	<u>\$ 2,444</u>	<u>\$ 44,590</u>	<u>\$ 20,508</u>	<u>\$ 34,873</u>	<u>\$ 279</u>	<u>\$ 31,320</u>	<u>\$ 37,817</u>	<u>\$ 171,831</u>
LIABILITIES								
Due to other funds	\$ -	\$ 4,356	\$ -	\$ -	\$ 642	\$ -	\$ 4,587	\$ 9,585
TOTAL LIABILITIES	<u>-</u>	<u>4,356</u>	<u>-</u>	<u>-</u>	<u>642</u>	<u>-</u>	<u>4,587</u>	<u>9,585</u>
FUND BALANCES								
Nonspendable	-	-	-	-	-	-	-	-
Restricted	2,001	23,647	19,118	33,873	553	11,464	23,039	113,695
Committed	-	-	-	-	-	-	-	-
Assigned	443	16,587	1,390	1,000	-	19,856	10,191	49,467
Unassigned	-	-	-	-	(916)	-	-	(916)
TOTAL FUND BALANCES	<u>2,444</u>	<u>40,234</u>	<u>20,508</u>	<u>34,873</u>	<u>(363)</u>	<u>31,320</u>	<u>33,230</u>	<u>162,246</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 2,444</u>	<u>\$ 44,590</u>	<u>\$ 20,508</u>	<u>\$ 34,873</u>	<u>\$ 279</u>	<u>\$ 31,320</u>	<u>\$ 37,817</u>	<u>\$ 171,831</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR PERMANENT FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

	C & M Hatch	Sheepscot	Glidden	Pine Knoll	Whitehouse	Lincoln	Worthy Poor	Totals
REVENUES								
Investment income, net of unrealized gains/(losses)	\$ (50)	\$ (868)	\$ (372)	\$ (645)	\$ -	\$ (546)	\$ (599)	\$ (3,080)
Other	-	-	-	-	-	100	-	100
TOTAL REVENUES	<u>(50)</u>	<u>(868)</u>	<u>(372)</u>	<u>(645)</u>	<u>-</u>	<u>(446)</u>	<u>(599)</u>	<u>(2,980)</u>
EXPENDITURES								
Other	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(50)</u>	<u>(868)</u>	<u>(372)</u>	<u>(645)</u>	<u>-</u>	<u>(446)</u>	<u>(599)</u>	<u>(2,980)</u>
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	-	-	-	-	-	-	-	-
Operating Transfers (Out)	-	(1,880)	(1,030)	(750)	-	-	-	(3,660)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>(1,880)</u>	<u>(1,030)</u>	<u>(750)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(3,660)</u>
NET CHANGE IN FUND BALANCES	(50)	(2,748)	(1,402)	(1,395)	-	(446)	(599)	(6,640)
FUND BALANCES - JULY 1	<u>2,494</u>	<u>42,982</u>	<u>21,910</u>	<u>36,268</u>	<u>(363)</u>	<u>31,766</u>	<u>33,829</u>	<u>168,886</u>
FUND BALANCES - JUNE 30	<u>\$ 2,444</u>	<u>\$ 40,234</u>	<u>\$ 20,508</u>	<u>\$ 34,873</u>	<u>\$ (363)</u>	<u>\$ 31,320</u>	<u>\$ 33,230</u>	<u>\$ 162,246</u>

See accompanying independent auditors' report and notes to financial statements.

General Capital Assets

General capital assets are those assets related to activities reported in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position.

TOWN OF NEWCASTLE, MAINE

SCHEDULE OF GENERAL CAPITAL ASSETS BY FUNCTION
JUNE 30, 2013

	Land and Non-depreciable Assets	Buildings, Building Improvements & Land Improvements	Furniture, Fixtures, Equipment & Vehicles	Infrastructure	Totals
General government	\$ 97,965	\$ 341,651	\$ 47,720	\$ -	\$ 487,336
Public safety	33,200	472,896	862,393	-	1,368,489
Public works	-	-	78,896	3,626,766	3,705,662
Recreation	-	8,774	-	-	8,774
Total General Capital Assets	131,165	823,321	989,009	3,626,766	5,570,261
Less: Accumulated Depreciation	-	(232,146)	(395,388)	(1,659,823)	(2,287,357)
Net General Capital Assets	<u>\$ 131,165</u>	<u>\$ 591,175</u>	<u>\$ 593,621</u>	<u>\$ 1,966,943</u>	<u>\$ 3,282,904</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

SCHEDULE OF CHANGES IN GENERAL CAPITAL ASSETS BY FUNCTION
FOR THE YEAR ENDED JUNE 30, 2013

	General Capital Assets 7/1/12	Additions	Deletions	General Capital Assets 6/30/13
General government	\$ 487,336	\$ -	\$ -	\$ 487,336
Public safety	1,368,489	-	-	1,368,489
Public works	3,550,919	154,743	-	3,705,662
Recreation	8,774	-	-	8,774
Total General Capital Assets	5,415,518	154,743	-	5,570,261
Less: Accumulated Depreciation	(2,167,585)	(119,772)	-	(2,287,357)
Net General Capital Assets	<u>\$ 3,247,933</u>	<u>\$ 34,971</u>	<u>\$ -</u>	<u>\$ 3,282,904</u>

See accompanying independent auditors' report and notes to financial statements.



Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT ON STATE REQUIREMENTS

Board of Selectmen
Town of Newcastle
Newcastle, Maine

We have audited the financial statements of Town of Newcastle for the year ended June 30, 2013 and have issued our report thereon dated August 27, 2013. Our audit was made in accordance with auditing standards generally accepted in the United States of America and applicable state and federal laws relating to financial and compliance audits and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our audit, we reviewed the budgetary controls that are in place, and have reviewed the annual financial report that was submitted to the Unit for accuracy. In addition we have reviewed the Unit's compliance with applicable provisions of the Maine Finance Act as noted under MRSA Title 20A, section 6051 as we considered necessary in obtaining our understanding.

The results of our procedures indicate that with respect to the items tested, the Town of Newcastle complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Newcastle was in noncompliance with, or in violation of, those provisions.

Management has determined that adjustments were necessary to the fiscal books of the Town and have attached the following schedule as it relates to the reconciliation of audit adjustments to the initial annual financial data submitted to the MEDMS financial system maintained at the Department.

This report is intended solely for the information of the Board of Selectmen, School Board, management and the Department of Education. This report is not intended to be and should not be used by anyone other than the specified parties.

RHR Smith & Company

Buxton, Maine
August 27, 2013

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NEWCASTLE SCHOOL DEPARTMENT
RECONCILIATION OF MEDMS ANNUAL REPORT TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2013

	General Fund (1000)	Special Revenue Funds (2000)	Capital Projects Fund (3000)	Totals
June 30 balance per MEDMS financial system	\$ 88,942	\$ (75)	\$ -	\$ 88,867
Revenue Adjustments	-	-		-
Expenditure Adjustments	-	-		-
Other adjustments:				
SR Fund shown in GF	(75)	75	-	-
Audited GAAP Basis Fund balance June 30	<u>\$ 88,867</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 88,867</u>